



Note-Taking Six Squares

Level

Intermediate -
advanced

Time

Variable

Outline

Note-taking
Identifying/
choosing key
information

Focus

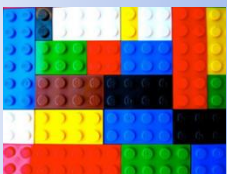
Writing
Listening
(Speaking)

Material

(Coloured) sheets

Thinking skills

HOTS



Procedure

This task is suitable for note-taking on a teacher talk, a video, or a spoken text.

1. Tell your learners to fold an A4 sheet to form 6 equal squares. Then tell them to unfold it.
2. Stop the video/talk at regular intervals (5-10 mins, depending on the age and language level of your learners).
3. Tell your learners to take bullet-point notes on whatever they want to remember about the information they have just heard in the first square.
4. Repeat steps 2-3 for the second/third/etc. square.

Optional step

5. Have them retell the content of the talk/video/spoken text with a partner. They go ping-pong, i.e. person A talks about square 1; person B listens and adds. Then person B talks about square 2; person B listens and adds – till they have covered all the squares.

Option

Tell them to note down one (two) good expression(s) they hear in each square - in addition to the bullet-point notes.